



Guidelines for Lead Coordinators

A Lead Coordinator will act as a focal point of contact for the Coordinators **and** the Central Management Committee. Disseminating information received **from** the Security Agencies and the Central Committee to the Coordinators.

Coordinators will act as a point of contact for as many neighbours as agreed **by** the Branch, it is generally recommended 20 households.

Coordinators may be asked to attend local meetings on a frequency agreed with the Lead Coordinator.

Information can be disseminated via electronic means, verbally or paper.

All Coordinators are encouraged to get to know their neighbours so that strangers, who may be criminals, can be easily identified and reported to the Security Agencies for further investigation. Remember we do not patrol the streets, we are only the extra eyes and ears for the Security Agencies and **the** Community.

The main advice is should you see someone, whom you **believe** is doing something illegal, **immediately call 112 to report it**. There are operators available on this number who speak Spanish, English and German. Without putting yourself in danger – try to obtain the registration number of any vehicle they may be using and/or a description of the person – especially any scars or tattoos. Try taking a photograph with your mobile phone so this can be sent to the Security Agencies.